



FAMILY REUNION VISA

All applicants must produce a valid passport and the employment pass, dependant's pass, student pass or blue IC with re-entry permit (persons without a residence status in Singapore can not apply).

Processing takes **2-3 months**. It is recommended that **at no time** a flight ticket should be purchased until the visa has been granted. The Embassy forwards the application to the competent Aliens authority in Germany and does not have any influence on the processing time.

We ask that **no status request** on the visa application is made if the required 2 month processing period has not yet passed. You may however request a status update if after 2 months from application you have not received any information. The applicant will automatically, on completion of the processing, receive a prompt notification.

It is the applicants responsibility to ensure that his/her application is submitted on time. Bad planning on the applicant's side does not automatically warrant exceptional handling from our side.

The fee for the processing of the visa application of an adult is the equivalent of € 60.00 **and must be paid in cash in SGD.**

All documents must be submitted in **original as well as 2 copies**. Copies will not be made by Embassy staff.

This information is not a concluding list of documents. Further documentation can - at any time - be requested by the Embassy or provided by the applicant.

Please submit the following documents in original plus 2 photocopies **(we can only accept complete applications)**

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| • 2 duly <u>completed</u> visa application forms (please ensure that you sign the forms) | <input type="checkbox"/> <input type="checkbox"/> |
| • passport with a validity of at least 3 months longer than the intended stay, at least 2 free pages and not older than 10 years | <input type="checkbox"/> <input type="checkbox"/> |
| • employment pass, dependant's pass, student pass or blue IC with re-entry permit | <input type="checkbox"/> <input type="checkbox"/> |
| • 2 recent passport photograph according to biometric specifications
(see sample photos) | <input type="checkbox"/> <input type="checkbox"/> |
| • certificate of marriage (for a Singaporean one: certified by the Singapore Ministry of Foreign Affairs as " true signature "; if a foreign one please check with our Embassy in the respective country) | <input type="checkbox"/> <input type="checkbox"/> |
| • proof of accomodation | <input type="checkbox"/> <input type="checkbox"/> |
| • curriculum vitae and degree certificate | <input type="checkbox"/> <input type="checkbox"/> |
| • passport, work contract for Germany and lease (contract) for Germany of the applicant's spouse (copies are sufficient) | <input type="checkbox"/> <input type="checkbox"/> |
| • evidence of a basic command of German (Goethe Institut level A1 or any language certificate based on the standards of the Association of Language Testers in Europe (ALTE) | <input type="checkbox"/> <input type="checkbox"/> |
| • Information on German language requirements for spouses | |
| • language courses | |

- ***Please note:*** Each visa application is reviewed individually. Therefore the requested documents might vary. The Embassy reserves the right to ask for additional documents at all times. Besides, the submission of the above mentioned documents does not guarantee the issue of a visa (in time). Submission of an incomplete set of documentation will lead to a refusal of your visa application. Once a visa has been issued, the purpose of the trip may not be altered. **There is no urgent/express visa!**